**Sample Layout: Title of Article Should Concisely and Accurately Specify Subject of Paper**

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**Abstract**

This example is to demonstrate the layout of the first page of a "camera-ready" article for *Water Practice and Technology*. The title, authors' names and addresses should be indented 1.5 cm from the left-hand margin of the text area; the abstract is indented 1.5 cm from both margins. The abstract itself, set in 10 pt type like the authors' addresses, should start about 9 cm down from the top of the text area. Please do not make reference citations in the abstract and please keep within the limit of 300 words.

**Keywords**

Abstract; author details; example; headings; layout; title page

**MAJOR HEADINGS**

Major headings are typed bold in 12pt upper case (capital letters), with two lines space above and none below. Text should be justified (extend to the right-hand margin) and be typed to fill the full depth of the text area. Please use a 12pt Times typeface. Do not indent the text paragraphs.

**Minor headings**

Minor headings are in 12pt bold type, not indented, with one line of space above and none below. Do not number headings.

*Sub-headings*. Sub-headings are typed in 12pt italic (or underlined if italics are not available), not indented, with the paragraph running on after a full stop; there is one line of space above.

New paragraphs are not indented, but are preceded by a line of space. Also please avoid using footnotes or splitting tables over two (or more) pages.

**Table 1**. This is an example of table layout. It shows the dimensions of the text area to be used for *Water Practice and Technology* articles and of international and US paper sizes (and the consequent recommended margin settings). Note that a minimum number of horizontal rules and (usually) no vertical rules are used.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Text area | A4 paper | |  | US (Imperial) paper | |
|  | (mm) | (mm) | (in) |  | (mm) | (in) |
| Depth | 250 | 297 | 11.69 |  | 279.32 | 11.0 |
| Top/bottom margin | - | 25 | 1.0 |  | 15 | 0.6 |
| Width | 170 | 210 | 8.27 |  | 215.84 | 8.5 |
| Left/right margin | - | 20 | 0.8 |  | 23 | 0.9 |

**REFERENCES**

The references should be written in 12pt Times typeface, single line spacing with justification on both sides. The reference should be numbered and arranged according to the alphabetical order by the author’s last name.

Andrews, J.F. (1993) Modeling and simulation of wastewater treatment processes. *Wat. Sci. Tech.* **28**(11/12), 141–150.

Billing, A.E. (1987) Modelling techniques for biological systems. M.Sc. thesis, Dept Chem. Eng., Univ. of Cape Town, Rondebosch 7700, South Africa.

Billing, A.E. and Dold, P.L. (1988a) Modelling techniques for biological reaction systems. 1. Mathematic description and model representation. *Wat. SA* **14**(4), 185–192.

Billing, A.E. and Dold, P.L. (1988b) Modelling techniques for biological reaction systems. 2. Modelling of the steady state case. *Wat. SA* **14**(4), 193–206.

Billing, A.E. and Dold, P.L. (1988c) Modelling techniques for biological reaction systems. 3. Modelling of the dynamic case. *Wat. SA* **14**(4), 207–218.

Casey, T.G., Ekama, G.A., Wentzel, M.C. and Marais, G.v.R. (1993) An hypothesis for the causes and control of low F/M filamentous organism bulking in nitrogen (N) and nutrient (N & P) removal activated sludge systems. In *Proc. of the IAWQ First Int. Conf. on Microorganisms in Activated Sludge and Biofilm Processes*, Paris, 27–28 September.

Dold, P.L., Ekama, G.A. and Marais, G.v.R. (1980) A general model for the activated sludge process. *Prog. Wat. Tech.* **12**, 47–77.

**\*NOTE**: Full paper should be limited to **ten A4-sized pages**, and must contain adequate information to be further reviewed and considered for publication in IWA’s Journal of Water Practice & Technology.